

**MINUTES-REGULAR COUNCIL MEETING  
CITY OF UDALL**

**Monday, November 12, 2007**

The Udall City Council met in a Regular Meeting on Monday, *November 12, 2007*, at 6:30 p.m., at the city building. Mayor *Lette* called the meeting to order. Council member *Hilderbrand* gave the invocation. Roll call taken with the following council members present: Steve *Brown*, Bob *Clasen*, Mary *Hilderbrand* and Randall *Smith*. Quorum established. Council Member Janette Adams absent. Also present were Bill *Muret*, City Attorney, Norma Ciskowski, Todd *Mays*, Maintenance Superintendent, Jerry *Hansen*, Zoning Administrator and John Adams, Police Chief. Also in attendance were Cindy Smith, Howard Young, Marty Houdeshell, Ben Werner, Kathy Clasen, Jeannie Kistler and Don Evans.

**APPROVAL OF AGENDA:**

**MOTION:** *Brown* moved, *Clasen* seconded, approving the agenda as presented. All voted aye, motion carried.

**GENERAL DISCUSSION:** Marty Houdeshell a member of the Udall Recreation Commission asked help from the city to help take out fence posts at the school. They also need help taking the curb out where the fence was. Discussed park play ground equipment.

**MOTION:** Hilderbrand moved, Clasen seconded that Steve Brown come up with a plan to replace old park playground equipment by the January meeting. All voted aye, motion carried.

Last on the discussion by the recreation commission was the swimming pool. Chris, Bob and Marty will meet Monday night at 6:00 at the City Building.

Jeannie Kistler spoke to the council about attending the Cowley County Economic Development Meeting in Arkansas City. She brought the new Cowley County Community Guide that was recently published. The school and city went together on a full page ad for the directory. Udall received good remarks on how nice our community looks.

**CONSENT AGENDA:**

**MOTION:** *Clasen* moved, *Brown* seconded, approval of the Consent Agenda approving the minutes for the regular meeting of October 8, 2007, Special Meeting October 25, 2007, Treasurer's and Clerk's reports for October 2007, and expenditure report for October 8 to November 12 in the amount of \$100,854.54. All voted aye, motion carried.

**OLD BUSINESS :**

1. Review of amended City Lease – 118 East First Street. Todd will check on this.
2. Demolition of structure at 211 S. East Street will be done on Friday. City maintenance will be on site to assist.
3. Extension of building permit(s) at 217 N. East Street was discussed.

**MOTION:** Hilderbrand moved, Clasen seconded to have Bill Muret write a letter to David Douglas telling him to stop work at 217 N. East Street and get another building permit. If this is done he will have another 3 months to complete the work.

**MOTION:** Clasen moved, Hilderbrand seconded to go into executive session for 15 minutes to discuss personnel. All voted aye, motion carried. Meeting reconvened at the proper place and time. No action taken.

**NEW BUSINESS:**

1. Progress on selection of new Police Chief – No action taken.
2. Review Bonuses, gift certificates for employees, reserves and retirees – **MOTION:** HILDERBRAND moved, Clasen seconded to approve the Bonuses, gift certificates for employees, reserves and retirees as presented. All voted aye, motion carried.

**COUNCIL MEMBER REPORTS:**

*Hilderbrand* – Thanked everyone for the support of the Spook Parade. It was a huge success.

*Brown* – The Christmas light program will be in the Udall City Park on Sunday November 25<sup>th</sup> at 6:00 PM. The N.I.C.E. Committee purchased a sound system and will be available for checkout for community events. The stage foundation has been poured and looks good.

*Smith* – No items

*Clasen* – Read thank you's from Whitney Shelton, Miss Udall, Ray Houchin, PTO Turkey Bingo and Ray Lacey Fall Festival Car Show. Ask about the camera in the clerk's office and it was decided not to do it because of the cost involved.

*Lette* – Read letter from Department of Motor Vehicles thanking the Municipal Court for successfully submitting convictions and suspensions/reinstatements electronically. Lulita received a scholarship to the City Clerks Certification School and two people will attend her graduation from the City Council.

**STAFF MEMBER REPORTS:**

*Muret* – No items.

*Adams* - No items.

*Mays* – Purchase order # 24-07 from Layne Western to figure out problem with well # 5 for \$5,600.

**MOTION:** Clasen moved, Brown seconded to get a second quote on well # 5 before approving purchase order # 24-07. All voted aye, motion carried.

We need to approve a new emergency water supply plan.

**MOTION:** Clasen moved, Brown seconded to approve the 2007 Emergency Water Supply Plan. All voted aye, motion carried.

*Ciskowski* – Asked permission to attend a Governmental Suite users meeting dealing with upgrades to our Municipal Court and Accounting Programs in Gossel on December 6<sup>th</sup>. We will need to close the office for the day.

**MOTION: Clasen** moved, **Hilderbrand** seconded to send Lou and Norma to Gossel to attend a meeting on upgrades to Governmental Suite on December 6, 2007 and to close the office for that day. Notices to be in Chat, Cable TV and posted ahead of time. All voted aye, motion carried.

**MOTION: Clasen** moved, **Hilderbrand** seconded to go into executive session with Jerry Hansen and City Attorney not to exceed 30 minutes, to discuss personnel. Meeting reconvened at the proper place and time. No action taken

**ADJOURNMENT:**

**MOTION: MOTION: Hilderbrand** moved, **Clasen** seconded to adjourn. All voted aye, motion carried.

*Hilderbrand* moved, *Clasen* seconded, to adjourn the meeting. All voted aye, motion carried.

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Norma Ciskowski, Asst. City Clerk