

**UDALL CITY COUNCIL
MEETING MINUTES
June 11th, 2025**

The Udall City Council met for the City Council Meeting on Wednesday June 11th, 2025, at **6:30pm** in the Udall City Hall Council Room. Matt **McAllister**, Mayor, called the meeting to order. Council members present were Dan **Rutschman**, Randy **Hoffman**, Jim **Caywood**, Craig **Hopkins**, and David **Franz**. Quorum established. Also, present were Jennifer Mays, Erik King, Dennis White, Jeremiah Whitney, Brandon Lawrence, James P. Smith, Ryan McKee, Spencer Branine, Cody Hendrickson, Kendra Boyer, Jennifer Bonnell, Brandy Kissinger, and Brandon Foster.

Meeting brought to order by McAllister at 6:30pm

Pledge of Allegiance

Invocation – Pastor Jeremiah Whitney

Modification to Agenda – None – MOTION by **Caywood** to accept the agenda as presented. SECONDED by **Hoffman**. **McAllister** called for a vote. All Ayes. MOTION Carried.

Business from the floor –

1. Several residents that own property next to Mr. William's properties have complaints regarding the conditions of all Mr. Williams properties. **McAllister** informed them that the council is taking care of these situations, but the process is lengthy and thanked them for their presence. All residents left the meeting except for Mr. Brooks.
2. Ryan McKee with Countryside Mobile Home Park new owners. 8 new mobile homes are being brought in. Rent on these homes will be \$900.00/month.
3. Hive and Hearth – are searching for property to keep their business in Udall.

CONSENT AGENDA – MOTION to accept the agenda as presented by **Caywood**. SECONDED by **Franz**. **McAllister** called for a vote. All Ayes. MOTION Carried.

OLD BUSINESS

1. **Vacant Buildings –**
 - a. 213 N Clark – Please have the attorney move forward with the demolition process.
 - b. 206 N. Clark –Owners are actively working on the property.
 - c. 203 S. East Street – Property being sold. And cleaning of the property is in process.
 - i. 406 N. Clark – MOTION by **Hoffman** requiring the owner to either have a Udall Licensed Contractor with a signed contract to bring the property up to code or a signed purchase contract by the next council meeting on July 9th. SECONDED by **Caywood**. **McAllister** called for a vote. All Ayes. MOTION Carried.

NEW BUSINESS

1. **Captain Boyer** – requested to purchase a lifetime Babel subscription to learn Spanish for a one-time fee of \$179.99. MOTION by **Hopkins** to approve the purchase. SECONDED by **Caywood**. **McAllister** called for a vote. All Ayes. MOTION Carried.
2. **Stewart Addition** – Council agreed to wait to discuss this until Mumford Contracting can be at the July 9th council meeting.
3. **Sun Club** – Donating \$2000.00 for the fireworks show and will send a check to the city. MOTION by **Hoffman** to waive the fireworks fee for the SUN Club, SECONDED by **Franz**. **McAllister** called for a vote. All Ayes. MOTION Carried.
4. **4th of July** – MOTION by **Hoffman** to spend \$5000.00 and the display and shooter. SECONDED by **Hopkins**. **McAllister** called for a vote. All Ayes. MOTION Carried.
5. **Utility Relocation Phase** – We are waiting for a response from KDOT to Harlan Foraker, the engineer.

6. **T-Mobile Tower Agreement** – MOTION to approve the entry and testing agreement to begin their project and allow **McAllister** to sign. SECONDED by **Franz. McAllister** called for a vote. All Ayes. MOTION Carried.
7. **Verizon Lease Buyout Letter** – waiting for a response from them.
8. **EMC Arson Claim Y00023288** – MOTION by **Frans** to proceed with Request for bids from multiple contractors. **McAllister** called for an individual vote - (**Rutschman** – Aye), (**Hoffman** – Nay), (**Hopkins** – Aye), (**Franz** – Aye), (**Caywood** – Aye) (4 Ayes, 1 Nay) MOTION Carried.
9. **2025 Budget Amendment** – MOTION by **Caywood** to set the budget amendment hearing date for July 9th at 6:15pm for the sewer transfer earlier this year and the deduction of any tax rolls or sale of city property. SECONDED by **Franz. McAllister** called for a vote. All Ayes. MOTION Carried.
10. **KDOL Unemployment tax rate increases from 0.10% to 2.44% beginning 01.01.2025. The amount due for Quarter 1 2025 is \$2548.99.** – The KDOL auditor is investigating who the unemployment claim was for; the other increase was for city employee pay increases.

COUNCIL MEMBERS REPORTS:

Rutschman – None

Hoffman – None

Caywood- 316 E Williams, which is on the vacant house list, needs the yard mowed – Erik will investigate this.

Hopkins – None

Franz – None

Mayor – Will contact the fitness center volunteer.

STAFF REPORTS:

Police Dept- Discussion – City Clerk left the meeting at 9:20pm and returned at 9:22pm. MOTION by **Caywood** approved a part time officer up to 20 hours per week @\$16.00/hour. SECONDED by **Hopkins. McAllister** called for a vote. All Ayes. MOTION Carried.

Free FEMA training is approved for Erik and Dennis.

Fall Festival pre-emptive license for the beer garden for the 4th of July – MOTION by **Rutschman** to approve the CMB license for the Fall Festival. SECONDED by **Hopkins. McAllister** called for a vote. All Ayes. MOTION Carried.

Luxury Porta Potties for the park for the 4th of July – Cost is \$2000-\$3000/week and will be sent in on the EMC Y00023288 Insurance Claim – MOTION by **Franz** to reserve this for the 4th of July celebration. SECONDED by **Caywood. McAllister** called for a vote. All Ayes. MOTION Carried.

Maintenance – Motion to allow Travis to go to training, city will pay for per diem and hotel in Lawrence from 07/21/2025-07/25/2025 by **Hoffman**. SECONDED by **Caywood. McAllister** called for a vote. All Ayes. MOTION Carried.

MOTION to approve the PO for crack seal \$3066.00 by **Franz**. SECONDED by **Hopkins. McAllister** called for a vote. All Ayes. MOTION Carried.

MOTION to approve PO for asphalt \$3000.00 by **Hopkins**. SECONDED by **Caywood. McAllister** called for a vote. All Ayes. MOTION Carried.

Discussion – J&J drainage will charge \$33.50/foot for 218 S. Main.

Shade for the splash pad – the rec center will purchase 2 of the shade structures for \$2000.00 - Dennis can place them wherever it will provide the most shade.

Office – July 2nd Work Session has been cancelled.

ADJOURN – MOTION by **Caywood** to adjourn at 10:04pm. SECONDED by **Hopkins. McAllister** called for a vote. All Ayes. MOTION Carried.