**UDALL CITY COUNCIL**

**MEETING MINUTES**

**December 14, 2022**

The Udall City Council met for the City Council Meeting on Wednesday December 14th, 2022 at 6:30pm at the Udall City Building Council Room. Kenneth **Ault**, Mayor, called the meeting to order. Council members present were Matt **McAllister**, Randy **Hoffman**, Damon **Wilson**, Dan **Rutschman** and Mitch **Kratochvil**. Quorum established. Also present were: Andre Marino – City Attorney, Steve Brown, Monica Rupp, Jason Tharp, Craig Hopkins, Eric Allen, Erik King, Kendra Boyer and Jennifer Mays.

Business from the floor – Jason Tharp – Is willing to donate the land for the sidewalk to Dollar General for the City. Moving an electric pole back and putting the water meter there. Eric Allen says some time in Jan or Feb.

Consent to Agenda was discussed. MOTION to accept by **Kratochvil.** SECONDED by **Hoffman**. **Ault** called for vote. Ayes – All, Nays – none. MOTION CARRIED.

**OLD BUSINESS**

Stewart Addition Plats. MOTION by **Wilson** to Table Stewart Addition Plat SECONDED by **Hoffman**. **Ault** called for vote. Ayes – All, Nays – none. MOTION CARRIED.

**NEW BUSINESS**

Swear in City Clerk Jennifer Mays.

Monica Rupp – Library needs to have board member Sharon Howard approved. MOTION by **Wilson** to approve Sharon Howard to the Library Board SECONDED by **McAllister**. **Ault** called for vote. Ayes – All, Nays – None. MOTION CARRIED.

2022/2023 Budget – Discussion regarding budget tracking for 2023.

Water Tower Experts Contract Renewal – Discussion.

KPP Resolution for name change - Resolution 348. MOTION by **Kratochvil** to approve KPP name change to The Kansas Power Pool and Amendment. SECONDED by **Wilson. Ault** called for vote. Ayes-All, Nays – None. MOTION CARRIED.

USB Pledge Release Request – Discussion regarding moving all Banking Accounts from RCB Bank to Union State Bank since there are higher returns on CD’s and also to keep business within the city. MOTION by **Hoffman** to move all 3 RCB CD’s, 8016, 7853, 0308 to Union State Bank into 3 new CD’s and close the regular RCB checking account with a balance of $54,746.66 to Union State Bank in Udall KS. SECONDED by **Wilson. Ault** called for a vote. Ayes – All, Nays – None. MOTION CARRIED

 Request by **McAllister -** In the future hold a special meeting for moving money for emergencies. Also, include standards for moving money internally in the City policy. Marino stated we need to ask the auditors what the standard is for moving money from a CD or checking account and that any money moved over a certain amount needs to be in the city policy.

MOTION by **Kratochvil** to go into executive session for legal advice under Attorney Client privilege to get advice on deposits for electric and water funds. Reference KSA12-822. To include Governing Body and City Attorney. The time is 7:26pm will be in executive session until 7:41pm. SECONDED by **Wilson**. **Ault** called for vote. Ayes – All, Nays – none. MOTION CARRIED.

At 7:41pm **Ault** called the meeting back to order. No binding actions were taken.

MOTION by **Kratochvil** to table Number 7 Stop Deposits on electric and water services until the January Council Meeting. SECONDED by **McAllister. Ault** called for vote. Ayes – All, Nays- None. MOTION CARRIED.

Bob Williams – tear down – request for bids – Receipt for non-delivery presented to council. Discussion ensued. Marino will take care of the process on the search warrant to enforce city code. MOTION by **Kratochvil** to table discussion until the January Council Meeting. SECONDED by **Wilson. Ault** called for vote. Ayes – All, Nays – None. MOTION CARRIED.

The 2020 audit has been extended to 6/2023. – In Denali and Jayhawk change everything to match the already approved City Codes.

Scot Loyd Accountant – Meeting Report and email discussed. $12,000.00 is needed by the Loyd Group to fix the year 2020 to be the consultant to pass the 2020 audit. MOTION by **Ault** to approve the expenditure of $12,000.00 to fix the current issues within the accounting system. SECONDED by **Hoffman. Ault** called for vote. Ayes – All, Nays – None. MOTION CARRIED.

Move all Accounting and Payroll to Denali. Set up 2023 Simplified GL Accounts set up to match 2023 Budget GL Accounts, deleting all un-needed accounts in Denali. Purchase of Denali Accounts Receivable module - $672.00. MOTION by **Wilson** to move all Accounting and Payroll to Denali and purchase the Denali Accounts Receivable Module for $672.00. SECONDED by **Rutschman. Ault** called for vote. Ayes – All, Nays – None. MOTION CARRIED

CMB Licenses need approval for One Stop, Udall Groceries and Dollar General. MOTION by **Rutschman** to approve CMB Licenses for One Stop, Udall Groceries and Dollar General. SECONDED by **Wilson**. **Ault** called for vote. Ayes – All, Nays – None. MOTION CARRIED.

Discussion regarding Officer Kendra Boyer.

Discussion by **Hoffman** regarding the sidewalk to Dollar General, the donation by the land owner and drawings by KDOT. Request for this to be in January’s Meeting Minutes.

Letter from Chief King.

MOTION by **Wilson** to enter into Executive Session to discuss non-Elected Personnel from 8:20pm – 8:30pm. SECONDED by **Kratochvil**. **Ault** called for vote. Ayes – All, Nays – None. MOTION CARRIED

At 8:30pm **Ault** called the meeting back to Order. No binding action taken.

Ault addressed Officer Boyer and Chief King regarding the Letter from Officer Boyer requesting a promotion to Captain. At this moment with the financials the way that they are, the city can not afford to promote her right now. This does not mean that this will not happen in the future.

MOTION by **Wilson** to enter in to Executive Session to discuss the benefits of non-Elected personnel from 8:33pm to 8:38pm. To include Governing Body and City Attorney. SECONDED by **Kratochvil**. **Ault** called for vote. Ayes – All, Nays – None

At 8:38pm Ault called the City Council Meeting back to order. No binding actions taken.

Motion by **Wilson** to enter into Executive Session to discuss non-Elected Personnel, Subject individual employee performance. The time is 8:41pm to 9:01pm. To include Governing Body, City Attorney and City Clerk. SECONDED by **Kratochvil. Ault** called for vote. Ayes – All, Nays – None. MOTION CARRIED.

At 9:01pm Ault called the meeting back to order. No binding action taken.

Eric Allen discussed January evaluations and raises with the Council. The Council replied that until we figure out the budget wages are frozen. As soon as we get answers from the Loyd Group LLC., we will approach these topics again.

MOTION by **Wilson** to Adjourn. SECONDED by **Rutschman**. Ault called for vote. Ayes – All, Nays – None. MOTION CARRIED.