**UDALL CITY COUNCIL**

**MEETING MINUTES**

**October 11th, 2023**

The Udall City Council met for the City Council Meeting on Wednesday October 11th, 2023, at 6:30pm at the Udall City Building Council Room. Matt **McAllister**, Mayor, called the meeting to order. Council members present were Randy **Hoffman**, Dan **Rutschman** and Jim **Caywood**. Quorum established. Also present were Jennifer Mays, Erik King, Dennis White and Shonda Green

**Modification to Agenda** – Add Stewart Addition under old business. Add Executive Session before employment item. MOTION by **Kratochvil** to approve the modified consent agenda. SECONDED by **Caywood. McAllister** called for a vote. All Ayes. MOTION carried.

**Business from the floor** – Shonda Green – would like to include more vendor attendance during the Christmas Event. She is willing to spearhead this. Council has no objections to her doing so.

**Consent Agenda –** MOTION by **Hoffman** to approve the Consent Agenda. SECONDED by **Caywood. McAllister** called for a vote. All Ayes. MOTION Carried.

**OLD BUSINESS**

Stewart Addition – D&T’s Hauling should be done by next week. Smith and Oakes will then send out requests for bids for the road. **McAllister** will set up the inspection of work performed thus far on the road. All Excess dirt will be made into a berm to deaden railroad noise.

WIFI – Discussion – Hoffman will set up a time on Friday to look at the PD’s electronics.

**NEW BUSINESS**

**Electric and Water Rates –** Discussed 2022 usage and budgetary needs.

Have City Attorney redraft the electric ordinance. Residential customer charge - $18.00/month. Business customer charge $27/month.

Electric Rates – the city is doing away with tiered rates and setting a flat rate charge of $.081 per kwh for residential and a flat $.09 per kwh for business. This change will take effect January 1 2023.

**Emergency Water Supply Plan Ordinance 694 –** All council members present reviewed the edits. MOTION by **Kratochvil** accept Ordinance 694 as presented. SECONDED by **Caywood. McAllister** called for a vote. All Ayes. Motion Carried.

**Sidewalk Project Sealed Bid – McAllister** opened the sealed bid from Kielhorn Construction LLC. $28,000.00. MOTION by **Kratochvil** to allow Dennis White to negotiate with the contractor to lower this to $26,000.00 or less, as soon as possible. Then move forward with the project. SECONDED by **Caywood. McAllister** called for a vote. All Ayes. MOTION carried.

**Randie Carter volunteered to clean the fitness center.** MOTION by **Kratochvil** to approve the offer of Randie Carter and provide her with a key to the supply closet. SECONDED by **Hoffman. McAllister** called for a vote. All Ayes. MOTION Carried.

**City Addressing –** Discussion – Waiting on a response from Cowley County GIS for official rules on addressing.

**Community Building Sidewalk, yard and sewer damage –** City Clerk to contact City Attorney to amend the bid contract 8a to state that contractors are responsible for any and all damage incurred during scope of the project to any adjacent property. Also, ask what our options are with the current damage.

**Mulvane Lions Club –** MOTION by **Kratochvil** to approve the placement of an eye glass collection box by the blessing box located on the north side of 103 S Main. SECONDED by **Hoffman. McAllister** called for a vote. All Ayes. MOTION Carried.

MOTION by **Hoffman** to enter Executive Session to discuss non-elected personnel from 7:50pm to 8:00pm. SECONDED by **Kratochvil. McAllister** called for a vote. All Ayes. MOTION Carried.

8:00pm – **McAllister** called the regular council meeting back to order. No Binding action taken.

Employment Discussion – Run the position opening for Maintenance worker 1 or 2 on the website for 2 weeks, ending October 23rd 2023. Also post on the city Facebook page. McAllister, White and Caywood will be the interview board.

**Christmas 2023 –** To be held on December 9th. 5:00 pm Vendor booths open in front of the Wheat State Technologies building. Santa arrives in town for police escort at 5:00pm. Community Building doors open at 5:00pm. Parade begins at 5:30pm to the lighting ceremony in the park. 5:45-6:00pm, Lighting Ceremony. Everything commences with Santa in the Community Building until 9:00pm. Chili/Soup/Dessert fund raiser from 5:00-9:00pm.

MOTION by **Hoffman** to set the Christmas Candy Budget at $300.00. SECONDED by **Kratochvil. McAllister** called for a vote. All Ayes. MOTION Carried.

MOTION by **Kratochvil** to set the Christmas toy budget at $300.00. SECONDED by **Caywood**. **McAllister** called for a vote. All Ayes. MOTION Carried.

**Labor Rate -** Set labor rate to $75.00/hr and 1.5x for any work done outside of business hours. Make the Fee Schedule a voted on document not a resolution.

**COUNCIL MEMBERS REPORTS**

**Wilson - None**

**Rutschman – None**

**Hoffman** – Need more volunteers for the bouncy houses at Fall Fest Next Year.

**Kratochvil –** Fall Fest Discussion

**Caywood –** Roosters are not allowed in the city limits. Rec Center discussion.

**Police Dept –** Jumbo Stockings Discussion, SPV issue at Fall Fest. Special Purpose Vehicles are not allowed in the park except for the PD, Fire Dept and 1 Fall Fest SPV.

**Maintenance –** Over Night Training for Chris. MOTION by **Kratochvil** to approve a total of $ 295.00 for lodging and meals. SECONDED by **Hoffman. McAllister** called for a vote. All Ayes. MOTION Carried.

**Office –** PO#1 MOTION by **Kratochvil** to approve $970.00 for IIMC City Clerk Training, and to shut down City Hall November 13-15th 2023 to attend said training. SECONDED by **Caywood. McAllister** called for a vote. All Ayes. MOTION Carried.

PO#3 Denali Annual Contract - $1221.00. MOTION by **Kratochvil** to approve. SECONDED by **Caywood. McAllister** called for a vote. All Ayes. MOTION Carried.

**Mayor** – Fall Fest – Utilize the concession stand for extra storage space.

MOTION by **Hoffman** to ADJOURN. SECONDED by **Caywood. McAllister** called for a vote. All Ayes. MOTION CARRIED

**ADJOURN**